

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
May 5, 2014

The Lyndon City Council met in regular session on Monday, May 5, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson, and Laura Moore present.

City Staff present: Julie Stutzman, City Clerk; Pat Walsh, City Attorney (8:00), David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage Herald Chronicle; Harold Mayes, Agler & Gaeddert, CPA;

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Watson made the motion to approve the regular meeting minutes of April 21, 2014 as amended. Kneisler seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:

- Email from Kim Bomberger regarding an email from Rod Schaub detailing the tree issue. The Council discussed the issue with the Maintenance Supervisor and agreed it is the responsibility of the property owner for removal of the tree.
- Joint Recreation minutes from April 20, 2014 and May 4, 2014. Watson noted on the recent minutes that Deanna Romine had missed quite a few meetings. It was consensus of the Council to a letter requesting her to advise them if she is going to continue to serve on the Recreation Commission.
- Thank you note from the Lyndon PTO.
- Kansas Government Journal for April 2014.
- Letter from Amy & Daniel Bell regarding water bill. After further discussion, Moore made the motion to waive the \$200 water deposit and not to waive the afterhours and reconnect fee due to medical hardship as outlined in written request. Patterson seconded, motion carried.

5. CITIZEN'S STATEMENTS AND PETITIONS: None.

6. UNFINISHED BUSINESS:

- a) WASTE TIRE GRANT: The City Clerk stated that once the City receives the signed grant contract from Secretary of KDHE, the order would be placed with Champlin for the tables and benches.
- b) HIRING FOR THE POOL: Mayor Smith stated the Recreation Commission has taken over swim team and tentatively offered to donate \$1,000 to the City to help fund swimming lessons. The Council discussed guard hours and number of guards

needed to provide lessons and to staff regular hours. After further discussion, it was consensus of the council to stay with their previous decision and not provide swimming lessons. Mayor Smith then posed the question of how many guards are needed to staff the pool for regular hours of 1 p.m. to 6 p.m., 7 days a week. Patterson asked how many lifeguards the City hired in previous years the City Clerk stated 16. After further discussion, it was consensus of the Council to have the City Clerk call the lifeguards who have re-activated their application, discuss the cut in hours and see who is coming back. The Council will have a special meeting at the end of week after contacting lifeguards to complete hiring for pool and approve 2014 Pool Rates and Hours.

- c) SUMMER HELP: Council discussed summer help for the maintenance department and the office. Moore made the motion to recess to executive session for 10 minutes inviting the City Clerk for non-elected personnel. Patterson seconded, motion carried. The Council reconvened with no action taken.
- d) KANSAS SAMPLER: The City Clerk stated that she and her husband George Stutzman participated in the Kansas Sampler over the past weekend and provided the Council with photos of the booth promoting Lyndon and Pride events. She reported the final gate attendance for the event was 11,676 people and gave brief details about the event. She also reported to the Council that the Sampler would be held again in Wamego on May 2nd through May 3rd in 2015. The City Clerk gave the Council a few ideas to better the booth such as updating the brochures and purchasing a Lyndon banner and flag. Stephanie Watson had told her the City could apply for the grant of approximately \$300 to help print and update brochures. She stated that she and George had a great time at the festival and would like to see more people experience this great event. The Mayor explained to the Council the time spent and asked about compensation for the City Clerk. After further discussion, Cole made the motion to compensate the City Clerk for 12 hours of overtime and mileage reimbursement. Patterson seconded, motion carried.

7. NEW BUSINESS:

- a) AUDIT: Harold Mayes with Agler & Gaeddert presented the Council with the financial statement for year ending December 2013 and discussed revenues, expenses, bonds, and end of year fund balances. Mr. Mayes also discussed with the Council that reducing some of the line items in the budget that are not necessary would simplify keeping fund balances in check. At 7:42, Cole made the motion to recess to executive session for 8 minutes to discuss non-elected personnel. Council reconvened with no action taken.
- b) APPOINTMENTS: The Council was presented with a list of Mayoral Appointments. The City Clerk stated the person holding position #5 on the Planning and Zoning Board had resigned, however, received a letter of interest from Travis Brown to fill the vacancy of position #4. The Mayor accepted the letter of interest and appointed Travis Brown. Cole made the motion to approve the Mayor's appointment of Travis Brown to Position #4 on the Planning and Zoning Commission. Patterson seconded, motion carried. Tree Board positions #4, 7 and 9 were due for reappointment. The City Clerk stated that she

had heard back from Mr. Zerr and Ms. Albers who confirmed being re-appointed, but had not heard from Mr. Fitch. The Mayor asked the Council for a motion to approve his remaining appointments as outlined. Watson made the motion to approve the Mayor's appointments. Moore seconded, motion carried. (see attached)

Moore made the motion to elect Councilmember Cole as Council President. Kneisler seconded, motion carried.

The Mayor stated there had been discussion about breaking Council down into smaller groups to assist department heads. The Mayor stated he had already chosen Moore as the liaison for the Police Department, Kneisler for Maintenance and Cole for the office. After further discussion, Watson would be the Joint Recreation liaison and work on the Jones Park Agreement and Patterson would be the liaison for promoting the City and events.

- c) FARMER'S MARKET: The City Clerk stated finding someone to facilitate the Farmer's Market has been unsuccessful. Cole stated he has been working on finding someone and still waiting on responses.
- d) FELTNER MEMORIAL BENCH: The City Clerk stated the Winterfest 5K benefit to the Feltner's was \$812.00. She stated she spoke with Marty Feltner and he stated his family would like to put a bench on the new trail in memory of their mother Mary Ann Feltner as she loved to walk. The City Clerk stated she had spoken to Champlin and we could add a bench to the order we will place for the bench grant. It was consensus of the Council to approve the Feltners to place a bench on the new trail.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Police Activity Report.
- b) PLANNING AND ZONING: No meeting due to lack of quorum.
- c) MAINTENANCE: Council received a copy of the Maintenance report.
- d) CITY CLERK: The City Clerk stated the Daddy Daughter Dance was a huge success with 126 attendees making \$1185 in funds and divided equally between Pride and CBW. The attendance was up from 96 attendees in the year previous. Cole remarked on how well the volunteers worked together.

The City Clerk stated the Tree City and Arbor Day planting was also successful. Tree City had 12 residents sign up for multiple trees and sold 23.

The City Clerk stated she had a conversation with the City Attorney about the Master Tickler List that was attached the agenda. This list is to serve as a reminder to the Council of items they need to take action on and they could add to the list when needed.

Patterson asked about the Council signing vouchers and approving checks. The City Clerk stated a bill list can be provided to Council and the Mayor can sign the vouchers.

9. COUNCIL COMMENTS:

MOORE: Moore asked what the process for ordering trees for Tree City entails. The City Clerk stated the resident signs up and a tree board member sets up a time to discuss location and type of tree. The City Clerk stated that some of the residents did not get trees this year because they wanted a type of tree that was unavailable this time.

WATSON: Watson stated he noticed in the Rec minutes about the Commission requesting a bid to resurface the ball fields. The Mayor explained to Watson the issue of drainage on the fields and tripping hazards. Watson stated in the Jones Park Agreement there is a stipulation that any improvements or changes made are to be approved by the City. Watson requested a letter be written to USD 421 and the Joint Recreation Commission be written setting up a meeting to update the agreement due to the addition of the ball cages and new trail.

Watson stated he would like a letter written to KCPL having them explain the increase in loss of power issues.

10. EXECUTIVE SESSION: At 10:02, Patterson made the motion to adjourn to executive session for 10 minutes for attorney-client privilege. Kneisler seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, May 19, 2014 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.



City Clerk